

To receive reports from Working Groups and Outside Bodies:

Section 106 Panel

Saltash Town Team recently submitted the following application to the S106 Panel for consideration:

'£100,000 of funding, primarily capital funding, will be ring-fenced for use by Saltash Town Team, to spent by April 2027. This will be focussed on enhancing Fore Street, increasing footfall, improving spend and encouraging people to stay in the town centre, entirely consistent with the town vision. Some projects will be easier to implement than others, may be focused on economic, environmental or social impacts or all three and other project ideas may need additional funds to be matched with s106 to generate maximise impact. This will not necessarily be known until the project is developed further but all projects will be assessed against value for money/impact/business benefit. The likely projects that Saltash Town Team intends to utilise s106 funds will fall under the aims and objectives listed in section 7 of the Saltash Town Team Vision and Strategic Priorities document.'

Having discussed the application at a S106 Panel meeting on 4th November 2024 the required funding was ring-fenced, subject to the following specific conditions:

- When funding is required, in advance of making a request to Saltash Town Council for them to draw the down the funding from Cornwall Council, Saltash Town Team must evidence that it has secured a majority vote from a quorate town team meeting.
- Requests for funding from Saltash Town Council to Cornwall Council to be supported by evidence (quotes/estimates).
- Saltash Town Team to provide 12 monthly progress reports, on the anniversary of the grant offer, to the Saltash s106 panel. Where possible these will include data from surveys and KPI's etc.
- Saltash Town Team to provide 12 monthly progress reports, on the anniversary of the grant offer, to the Saltash s106 panel to include, where possible, data from surveys and KPI's etc. The Saltash s106 panel will review the report and, should they have queries, will seek further information from Saltash Town Team. If following liaison with Saltash Town Team it is considered

that progress is not in line with the original proposal, the Saltash s106 panel will evaluate whether the ringfencing approach should continue.

- Saltash Town Team is requested to consider environmental benefits that could emerge from their projects.

Terms and conditions of grant

1. Grants awarded under the scheme must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. The grant should usually be spent by April 2027. If it is likely that there will be a delay, the applicant must notify the Saltash s106 panel.
3. The applicant should retain all receipts and proof of expenditure for the purposes of possible audit at a later date.
4. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
5. Projects should not be for private profit.
6. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
7. Should any funds remain at project completion, these should be returned so that they can be reallocated to future projects. The Saltash s106 panel may withhold further payments of the grant and will be entitled to reclaim from you amounts already paid if any of the following events occur:
 1. Any information given to Saltash Town Council or the Saltash s106 panel either in the application or at any time and concerning the approved project is found to be incorrect.
 3. There has been any financial impropriety by you or anyone connected with the project.
 4. You fail to provide information regarding the project within the timescales prescribed in this letter or in any other communication to you.

5. The grant paid has not been used towards the completion of the approved project.

6. You or anyone connected with the project become subject to a bankruptcy order, or in the case of a company, go into liquidation whether compulsory or otherwise.

7. Any payment of grant has been made to you in error. Reporting procedures
In addition to the 12 monthly reports, on completion of the project you will provide the Saltash s106 panel with a report which provides an overview of your finished project.

Please note that this report is compiled from information supplied to Full Council at the meeting of 5th December 2024

Cllr Pete Samuels, member of S106 Panel